

British Columbia Onsite Sewage Association  
Annual General Meeting Minutes  
Conference Telephone Call  
December 1, 2021

Due to the COVID-19 situation this meeting was by conference call only.

Chairman of the Board and President of the BC Onsite Sewage Association, Greg Smith called the meeting to order at 11:00 AM and welcomed the members in attendance.

**Welcome** to members. A quorum was declared by the meeting's Chairperson.

**Minutes of Previous Meetings**

- . Motion by: Frank Hay, Seconded by: Denis Francoeur  
That the minutes of the December 16, 2020 be adopted as distributed.

**CARRIED**

**Treasurer's Report & Financial Statements**

As Financial Statements of the Association as at October 31, 2021 were unavailable for the meeting a verbal report was given. A copy of the Bank's statement as at November 30, 2021 was distributed. The fiscal year end Financial Statements will be available by this year end.

Motion by: Denis Francoeur, Seconded by: Frank Hay that the financial report and bank statement be adopted as presented. **CARRIED**

**West Coast Onsite Wastewater Training Center (WOWTC)**

Kirsten Mawle presented a verbal report and activities in 2021 and that courses 2022 are filling up already.

Frank Hay presented a verbal report on the activities on the application to ASTTBC to recognize our courses. The 4<sup>th</sup> application is to be submitted shortly addressing all of the grammar and a word change demanded.

**Nominations & Election of Directors**

The Chairman called 3 times for nominations for the Board of Directors. The following were unanimously accepted as the Board of Director members. These persons are:

Denis Francoeur,  
Frank Hay,  
John Marcellus,  
Doug Marshall,  
Kirsten Mawle, and  
Greg Smith

Motion to cease nomination  
With no further nominations the Directors are elected as listed above.

**CARRIED**

**Adjournment**

Motion to adjourn by Doug Marshall, Seconded by: John Marcellus

**CARRIED**